

**WINTER HOLIDAY OPEN 2019**  
**13-15 DECEMBER 2019, ZAGREB, CROATIA**  
**VISA APPLICATION PROCEDURE**

**1. WHO NEEDS CROATIAN VISA?**

All participants are required to check the website of the Ministry of Foreign and European Affairs of Croatia <http://www.mvep.hr/en/consular-information/visas/visa-requirements-overview/> to check if they require a visa for Croatia.

**2. EXEMPTIONS:**

**A. DIPLOMATIC, SERVICE AND SPECIAL PASSPORTS**

Holders of valid *diplomatic and service passports* of the following states do not require a visa for Croatia: Armenia, Bolivia, China, Cuba, India, Iran, Kazakhstan, Kosovo, Mongolia, Oman, Peru, Philippines, Qatar, Russia, South Africa, Thailand, Tunisia, Vietnam.

Holders of valid *diplomatic, service and special passports* of the following countries do not require a visa for Croatia: Egypt, Morocco, Turkey.

Holders of valid *diplomatic passports* of the following countries do not require a visa for Croatia: Algeria, Jordan.

**B. UN LAISSEZ-PASSER:** Holders of valid *special travel documents issued by the United Nations or its specialized institutions (Laissez-Passer)* do not require a visa for Croatia.

**C. SCHENGEN, BULGARIAN, CYPRIOT, AND ROMANIA VISAS AND RESIDENCE PERMITS**

All participants who are holders of valid Schengen documents (uniform visa C for two (2) or multiple (MULTI) entries, residence permit), as well as national visas and residence permits of Bulgaria, Cyprus, and Romania do not require an additional (Croatian) visa for Croatia.

Participants who are holders of the following documents do not require a visa for Croatia:

- **uniform visa (C) for two (2) or multiple (MULT) entries**, valid for all Schengen Area Member States;
- **visa with limited territorial validity (LTV visa), for two or multiple entries, issued to the holder of a travel document that is not recognized by one or more, but not all of the Schengen Area Member States, and which is valid for the territory of the Member States recognizing the travel document;**
- **long-stay visa (D) for stays exceeding three months**, issued by one of the Schengen Area Member State;
- **residence permit** issued by one of the Schengen Area Member State;
- **national visas for two or multiple entries and residence permits of Bulgaria, Cyprus and Romania** listed in Annex I, Annex III and Annex IV of the Decision No 565/2014/EU.

The Decision No 565/2014/EU is available at: <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32014D0565&from=EN>.

The period of validity of the above mentioned Schengen, Bulgarian, Cypriot, and Romanian documents must cover the duration of stay and still be valid at the moment of leaving Croatia. Please note that holders of a C 01 Schengen (or Bulgarian, Cypriot, and Romanian) visa will not be able to enter Croatia with it.

All participants are required to check if they need a visa for Croatia. If you do not hold one of the above mentioned documents, you have to apply for a Croatian visa!

### **3. HOW AND WHERE TO APPLY FOR CROATIAN VISA?**

#### **A. PARTICIPANTS WITH CROATIAN EMBASSY OR VISA CENTER IN THEIR COUNTRIES OF RESIDENCE**

**Participants with Croatian Embassy or Consulate OR Visa center in their countries of residence have to submit their visa applications at the competent Croatian Embassy/Consulate or Visa center**

As a general rule, one applies for a visa personally. Exceptionally, one does not have to apply personally, but has to present himself/herself when called upon by the Embassy/Consulate. This means that one can submit the visa application per mail or by courier and when the visa is approved one has to appear in person at the Croatian Embassy/Consulate with one's passport to collect the visa.

For more information please contact the Croatian Embassy where you plan to submit your application. The list of Croatian Embassies/Consulates is available at: <http://www.mvep.hr/en/diplomatic-directory/diplomatic-missions-and-consular-offices-of-croatia/>.

#### **B. PARTICIPANTS WITHOUT CROATIAN EMBASSY OR VISA CENTER IN HIS/HERS AREA OF RESIDENCE**

Participants without Croatian Embassy or Consulate in their countries of residence have to do the following:

1. Complete online visa application form at <https://crovisa.mvep.hr/> and upload the necessary documents for issuance of visa, including a colour photo;
2. Contact the nearest Croatian Embassy regarding the online visa application and the serial number of your online visa application.
3. If needed, send by post all necessary documents (including proof of payment), together with passport; Embassies does not take any responsibility for lost passports when sent/received by post

Croatian Visa can be collected at the any Croatian embassy, in which case, please inform the Embassy on the Visa collection and bring original documents.

Once the above formalities are duly completed, please inform the organizers of your intention to collect your visa at the competent Embassy/Consulate of the Republic of Croatia. Ministry of Foreign and European Affairs can issue you a letter of confirmation which will be delivered to you by e-mail.

Please note that NO visas on arrival can be issued except in extraordinary cases. Participants are kindly requested to make the necessary arrangements on time.

### C. WHAT NEEDS TO BE SUBMITTED WHEN APPLYING FOR CROATIAN VISA?

The following documents need to be enclosed (presented) with the application:

1. **filled-in and signed visa application form:** <http://www.mvep.hr/en/consular-information/visas/forms/visa-application/> or **online visa application form:** <https://crovisa.mvep.hr/>
2. **a valid travel document:** the period of validity of the travel document should exceed that of the visa's by three (3) months, it must include at least two empty pages and must be issued in the preceding 10 years;
3. **a colour photo** (35 x 45 mm);
4. **Croatian Debate Society - Invitation Letter;**
5. **Valid travel health insurance:** valid for the Republic of Croatia for the whole duration of your stay, and the lowest sum insured must be equivalent to 30 000 EUR
6. **Visa fee** is charged at the moment of submitting the application and amounts to 60 EUR/69 USD

Holders of diplomatic passports are not obligated to enclose proof of travel health insurance.

Please make all preparations on time in order to leave enough time to the competent authorities of the Republic of Croatia to process your visa applications in accordance with the Croatian and the EU legislation!